

National Yunlin University of Science and Technology, student dormitory residence life norms

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1. In order to maintain the safety, hygiene, and environmental protection of the dormitory, as well as to cultivate good living habits and maintain a comfortable environment, and to fulfill the spirit of the university motto, "Respect for Ethics and Reason," these regulations are established in accordance with Article 12 of the Student Dormitory Management Essentials.

2. The Student Residence Life Self-Governance Committee has established the "Student Residence Life Memorandum of Understanding" to implement the spirit of this Code.

3. Dormitory access control regulations:

(1) Card access control is installed in the dormitory area, and the borrowing of other people's identification cards for use is not permitted.

(2) It is prohibited to use obstacles or other means to disable the card access.

(3) After a student ID card is lost or damaged, the student should apply for a new card from the Registrar Section of the Office of Academic Affairs and cancel the card according to the University's IC card management points. After the new card is issued, the dormitory administrators will set the access control privileges; if a new card cannot be issued immediately, the student should apply to the dormitory administrators for a temporary card to replace the card.

(4) Any damage to the access control system will be punished according to the university rules and regulations and will be investigated for civil and criminal liabilities.

(5) Residential students should close the doors of each access control system and watch out for strangers entering and leaving the dormitory so as not to affect the safety of all residential students.

(6) In order to maintain the safety of the students and the dormitories, the dormitory staff may enter the dormitories to check or inspect the facilities and equipment of the dormitories when necessary.

4. Dormitory environment maintenance regulations:

(1) Residential students are required to maintain the cleanliness of the dormitory environment. The dormitory students should be responsible for maintaining the environment inside the house and in the rooms; each room and each house should have a student on duty every day to be responsible for maintaining the dormitory environment.

(2) The dormitory administrator can assign work-study students or recruit volunteers to assist in the environmental maintenance of the public space of each district and each building after coordinating with the district director and the building director.

(3) When posting, painting, or hanging all kinds of pictures and drawings, students must first apply to the dormitory administrator for approval. If there is any decoration in the dormitory space, the original dormitory environment must be restored at the time of leaving the dormitory.

(4) When leaving the dormitory, each household should clean up, report to the administrator for inspection, and return the key and all items borrowed from the dormitory (e.g., temporary card, air-conditioning card, water dispenser, etc.) before leaving the dormitory. Any failure to follow this procedure will result in damage to or shortage of equipment and will result in liability for compensation.

(5) If a student fails to clean up after the specified departure time, the student will be reported to the Office of Student Affairs for deduction or punishment according to the regulations, and the items left in the dormitory will be treated as waste and will be removed without objection.

(6) Dormitory administrators may conduct random inspections of each dormitory from time to time. Those who fail to pass the inspection must make improvements within a specified period of time; those who fail to pass the review will be reported to the departmental counseling instructors and instructors for action; and those who do not listen to the repeated advices will be withdrawn from the dormitory by the Discipline Section and punished.

5. Residential students should cooperate with the university's environmental protection measures, promote energy saving and carbon reduction, and actively reduce the waste of energy in the dormitory.

6. Residence Hall Healthy Living Rules and Quiet Time Regulations:

(1) The student dormitory is an area for all students to rest and study, and should be kept quiet and respectful of others at all times.

(2) The quiet hours of the dormitory are from 23:00 daily to 06:00 the next day.

(3) Residents who make too much noise during the quiet hours, thus affecting the rest and relaxation time of other students, may be reported to the Board of Trustees, the administrators on duty, and the staff on duty at the Campus Security Center, and will

be given demerits in accordance with the “Regulations for the Implementation of Life Record Points”.

(4) If a resident student violates the regulations on quiet time and fails to improve after being advised, the student will be informed to the departmental counseling instructor and the instructor to deal with the situation; if the student fails to listen to repeated advice, the Discipline Section may dismiss the student from the dormitory and punish him/her.

(5) If the student is reported more than two times in one academic year and has been advised, the student (or the household) will be disqualified from the program for the next academic year. The applicant (or the household or unit) will be disqualified from applying for housing in the following academic year.

(6) During non-quiet hours, if there is any behavior that seriously affects the students in the dormitory, the handling method will be the same as that of the quiet hours.

7.Visitors are required to enter the dormitory:

(1) The student dormitory is a personal living space area for the students. In order to maintain the safety of the dormitory and to respect the rights of the individuals, except for special cases approved by application, students are not allowed to enter the opposite sex dormitory area.

(2) The above mentioned “heterosexual dormitory area” includes the public space (atrium, study rooms, lounges, etc.) and the internal space (rooms and indoor space) of each building.

(3) Application procedures for admission to heterosexual dormitories:

A. Application Period, Responsible Unit, and Submission Location

I. Session A (10:00 a.m.~7:00 p.m.): Register your application at the Residence Service Center (same for regular holidays).

II. Session B (7:00pm~8:00pm): Register your application with the Residence Hall Committee at the Duty Office of the Residence Hall Committee. (Same as (1) for regular holidays)

B. Submit the relevant documents (ID card or student ID card) and fill out the “Registration Form of Opposite Sex Entering the Dormitory”.

C. After approval, you will receive and wear a temporary undershirt, and each time you apply for entry, you will be limited to one hour, and only in the public area. If you want to enter your dormitory, you have to ask your roommate's permission to enter, and you can enter the dormitory until 21:00 pm at the latest.

8.Vehicle regulations for dormitories:

(1) Motorcycles are not allowed to enter the dormitory area except during specific announced opening hours.

(2) Bicycle parking should apply for permission from the Board of Trustees and be parked in the dormitory carports or racks, not in the public areas, but in order to be placed in the room, the Discipline Section must sign the consent.

(3) The staff of the Dormitory Service Center may tow and lock the vehicles in violation of these regulations. Violators are required to complete the dormitory cleaning service for 2 hours before applying for unlocking procedures, but special cases may be handled by the dormitory administrators with the deduction of "Student Dormitory Life Record Points Implementation Regulations".

(4) Vehicles that have been towed and locked in violation of the regulations and have not been picked up for more than one month will be treated as abandoned vehicles.

(5) Vehicles in violation of the law that do not comply with the law, obstruct official business, or behave badly will be dealt with in accordance with the school's regulations.

(6) Anyone who has doubts about the proscription of a vehicle may file a complaint with the Discipline Section within ten days of the proscription date. The Discipline Section will notify the complainant of the outcome of the complaint within two weeks of the complaint being filed, and the same complaint may be filed only once.

9. Orderly dormitory life regulations:

(1) Do not use hazardous or flammable materials such as alcohol, gas, fireworks, etc. in the dormitory area.

(2) To observe the rules for the use of common space in the dormitory.

(3) Do not install electrical appliances such as air conditioners, refrigerators, magnetic stoves, electric boilers, televisions, etc. without the consent of the university.

(4) It is prohibited to tamper with the disaster prevention equipment and electrical appliances installed in the dormitory, such as fire extinguishers, escape ladders, and timers.

(5) The behavior of endangering public safety in the dormitory area, such as burning paper and articles, is prohibited.

(6) Keeping animals in the dormitory area is prohibited.

(7) Stealing, photographing, gambling, smoking, drinking and playing mahjong are prohibited.

(8) No one is allowed to occupy a bed or exclude others from the dormitory.

(9) Students are not allowed to use the Internet to engage in unlawful behaviors, and the use of the dormitory Internet should comply with the University's Internet usage regulations.

(10) Do not engage in other illegal and improper activities.

(11) Do not obstruct public order and morals.

(12) The above prohibited items and prohibited activities will be kept by the Residence

Hall Service Center if they are found in the dormitory, and can only be retrieved after the completion of the relevant punishment. If the items are not retrieved by the end of the semester, they will be regarded as abandoned and will be disposed of by the Residence Hall Service Center.

10. Maintenance requirements for dormitory facilities:

(1) When damage to public property is discovered, students should apply for repairs immediately.

(2) For repair, maintenance, improvement, and repair of student dormitories, the resident student will fill out a "Repair Application Form" and confirm whether the repair work is completed or not, and then the dormitory administrator will compile the information and refer it to the Student Counseling Section for processing. The dormitory administrators will then compile the information and transfer it to the Discipline Section.

(3) The dormitory or dormitory shall be responsible for compensating for any damage to the public property that is not caused by normal consumption or force majeure.

11. Applications for dormitory activities are processed:

(1) This course is designed to provide students with the opportunity to participate in a variety of activities and competitions in the areas of recreation, sports, environment, and reading. After a plan is drawn up with the assistance of the board of directors, it will be approved by the Office of Student Affairs.

(2) The students who have good results in organizing activities can apply for extra point awards according to the "Life Record Points Implementation Guidelines".

12. In order to enhance the comfort of the dormitory, dormitory students are required to fill in the "Application for Use of Small Appliances or Furniture" (downloadable from the Discipline Section or the website of the Board of Trustees), and use them after approval (household electrical appliances must be brought by the students themselves and they have to pay for the electricity separately).

13. This Code shall be implemented after approval by the President at a meeting of the Student Affairs Council, and the same shall apply when amended.