

# **National Yunlin University of Science and Technology Student Dormitory Accommodations for Summer and Winter Vacation**

Approved for implementation at the 1st Student Affairs meeting of the 96th school year on 4/17/97

Revised at the 1st Student Affairs meeting of the 107th school year on 12/26/107

1. These points are based on the University's "Key Points for Student Residence Hall Management" and the actual needs of the students.

## **2. Eligibility**

(1) Students who have one of the following conditions may apply for a student dormitory during the summer and winter vacations:

- A. Overseas students, foreign students.
- B. Summer and winter on-campus work-study students.
- C. Participate in school-sponsored activities.
- D. Participate in summer classes.
- E. The instructor's consent is required for class work.
- F. Other special case applicants for accommodation.

(2) Non-residential students who meet one of the following criteria may apply for a student dormitory during the summer and winter vacations:

- A. Camps on or off-campus upon application and approval
- B. An organization outside the university that organizes important lectures, conferences, or cultural and artistic events and applies for approval with the assistance of the relevant unit of the university.

## **3. Borrowing restrictions**

Students who apply for a student dormitory will not be allowed to borrow the dormitory under any of the circumstances listed in the left paragraph:

- (1) Violation of national policies, laws or public order and morals.
- (2) Violation of dormitory-related accommodation regulations.
- (3) Political and commercial activities, except for arts and cultural activities and public welfare activities approved by the program.
- (4) Organize weddings, funerals, celebrations, and other events.
- (5) Security Concerns.
- (6) There is a risk that the venue will be destroyed.
- (7) There are other reasons why lending is not appropriate.

## **4. Loan program**

(1) Former residential students of the University in general

- A. Applications for summer and winter vacations will be processed according to the schedule announced by the Discipline Section (hereinafter referred to as

the business unit) of the Office of Student Affairs.

- B. The University Department's winter and summer vacation accommodations are centralized according to the arrangements of the business unit and the Board of Trustees, and the accommodations are notified in accordance with the announcement of the number of applicants for , while other buildings not open for accommodations are closed and not to be used.
- C. Graduate student dormitory (G building and D2 building) will not close the dormitory during the summer and winter vacations, and those who apply for the summer and winter vacations will stay in their original beds. °

## (2) Other Camps

- A. When borrowing a student dormitory, the school community and all units should apply to the school's business unit with relevant documents at the time of the announcement, and then go through the rental procedures after the approval of the Office of Student Academic Affairs. For special loan cases, and for organizations and groups outside the school, please write a letter of application two weeks prior to the event, and then go through the rental procedures after the approval of the president.
- B. Upon approval of the loan of the University's student dormitory, the student must pay the fee at the Cashier Section of the Office of General Affairs and present the receipt to the University's business unit to negotiate for the use of the dormitory.
- C. Please do not apply for accommodation during the period of seven days from the start date of the summer and winter vacations when the dormitories are being cleaned and refurbished.

## 5.Venue Fee

(1) The boarding fee payable by a student for winter/summer vacation is calculated by multiplying the boarding fee for the semester by the number of days of winter/summer vacation divided by the number of days of the semester in which the student is enrolled. The formula is as follows:

Accommodation fee for the semester (air-conditioned room including air-conditioning equipment usage fee) × number of days of winter/summer vacation / number of days of the semester = Accommodation fee payable for winter/summer vacation.

(2) The fee is NT\$150 per person per day (air-conditioned suite fee will be charged separately). This fee is for the use of the venue only; if other items (e.g. bedding, etc.) are rented, they will be charged in accordance with the standards announced by the Office of Student Affairs.

(3) Refunds will be given to those who have applied for accommodation but have not stayed under one of the following conditions:

- A. Those who check out of the hotel before the date of stay.
- B. Those who are unable to stay in the dormitory for special reasons approved by the Office of Student Affairs.

#### 6. Accommodation Requirements

(1) Applicants who have been approved for lodging and have paid the lodging fee will be assigned beds by the business unit, and will not be allowed to select, switch or move without authorization; those who live in air-conditioned rooms are required to submit an application first.

(2) Students are required to comply with the “Key Points of Student Residence Management” and other regulations related to accommodation, otherwise, they may be disqualified from accommodation at any time.

(3) The dormitory should be cleaned and cleansed on the expiration date of the period of stay, and the dormitory should be vacated after inspection by the management staff without any excuse for delay. If any damages are found during the inspection of the dormitory that are not properly consumed, the dormitory shall be compensated at the price. In addition, the dormitory management may charge a cleaning fee and water and electricity fees in excess of the basic amount.

(4) Students should cooperate with the maintenance of the student dormitory and comply with the necessary regulations.

(5) If a student violates the above regulations during the housing period and the situation is serious, the student's right to housing will be cancelled for the next semester, and the loan will not be renewed by outside organizations or groups.

(6) Matters not stipulated in these points will be handled in accordance with the University's “Key Points for Student Dormitory Management”.

7. This summary will be implemented after approval by the Student Affairs Council, and will be amended accordingly.