

NYUST Campus Tobacco Control Management Guidelines

Implemented upon approval at the 5th Administrative Meeting of the 2008 academic year on January 13, 2009

Amended and approved at the 6th Preliminary Expanded Administrative Meeting of the 2011 academic year on

February 21, 2012

Amended and implemented upon approval at the 5th Expanded Administrative Meeting of the 2013 academic

year on January 14, 2014

Revised at the Health Committee (Temporary Meeting) of the 2022 academic year on March 28, 2023

Implemented upon approval at the 8th Administrative Meeting of the 2022 academic year on April 18, 2023

I. The National Yunlin University of Science and Technology (hereinafter referred to as Yuntech) has established these guidelines (hereinafter referred to as the Guidelines) in accordance with the "Tobacco Hazards Prevention Act" to prevent tobacco hazards and maintain the health of faculty and staff.

II. The use of tobacco and similar products through smoking, chewing, sniffing, or other methods is strictly prohibited on campus. Carrying lit or activated tobacco products is also considered smoking.

III. All members of Yuntech have the responsibility to dissuade those who violate the no-smoking rule on campus. To implement the smoke-free campus, a cross-departmental working group (Office of Academic Affairs, Office of Student Affairs, Office of General Affairs, Office of International Affairs, Office Of Industry-Academia Cooperation, Personnel Office, Counseling Center, General Education Center, and all colleges) has been established to jointly promote prevention work. The responsibilities of each unit are as shown in Appendix 1.

IV. Penalties for violators:

1. Faculty and staff: Those who continue to disobey after persuasion may have relevant evidence collected by on-site personnel and be reported to the Personnel Office for punishment by the responsible unit; Technicians and Maintenance Workers will be reported to the Office of General Affairs for punishment by the responsible unit.

2. Students: Punishments will be administered in accordance with Yuntech's "Student Reward and Punishment Regulations"; those under 20 years old must also receive smoking cessation education. Repeat offenders will be punished by the Student Affairs Office's Life Guidance Group in accordance with relevant regulations.

3. On-campus outsourced vendors, construction personnel, and venue renters: Those who continue to disobey after persuasion may have relevant evidence collected by on-site personnel and be reported to the employer or responsible unit to retrieve the violator's personal information, and the violation will be reported to health and environmental protection units.

4. Outsiders: If persuasion by the responsible unit is ineffective, the Office of General Affairs' Campus Security may be notified to persuade the individual to leave the campus.

V. The Cooperative Society and vendors are not allowed to sell, promote, or advertise tobacco products, similar products, or tobacco containers on campus, and this requirement should be included in plans and contracts.

VI. Other matters not covered herein shall be handled in accordance with relevant laws and regulations.

VII. These Guidelines are implemented upon approval at the Administrative Meeting and endorsement by the President, and the same applies to amendments.

Work Items	Units	Description
Health Education	Promotion Office of Student Affairs Health Care Division Personnel Office Office of Student Affairs Office of International Affairs Office of General Affairs Office Of Industry-Academia Cooperation All Colleges	The Health Care Division will promote the campus-wide smoking ban through various meetings and gatherings, requesting the cooperation and assistance of relevant units. For foreign faculty and students, assistance will be provided for communication and promotion.
Environment Creation	Office of General Affairs All Colleges	<ol style="list-style-type: none"> 1. Planning for the removal of smoking areas, setting up no-smoking signs at the entrances of the campus gates and other conspicuous places. 2. Strengthening the no-smoking signs at hotspots of smoking violations, such as stairwells, toilets, balconies, etc.
Smoking cessation education counseling, consultants	Health Education Team, Counseling Center	Handle smoking cessation counseling, referral to medical institutions, health unit resources, and caring consultation.
Check smoking hotspots	School Security Center Dormitory Service Center Colleges General Affairs Department Garrison	Conduct campus inspections, dissuade and correct violations regular smoker. People outside the school: the business management unit

		persuaded them to leave If it fails, you must notify the police force to persuade you to leave the school
Tobacco Hazard Notification port	School Safety Center (Students) Dormitory Service Center (Dormitory Students) Personnel Office (Faculty and Staff) General Affairs Office (technicians, workers)	Provide a channel to reflect the smoke hazard problem, namely deal with violations
Violators are punished	Personnel Office (Faculty and Staff) Student Affairs Office (Students) Office of Industry and Education (Site renter) General Affairs Office (technicians, workers, field land renter)	1. For those who smoke illegally, according to their Handle according to school regulations. example Such as: student rewards and punishments. 2. Received a smoking violation certificate (according to films, videos, confessions, or others evidence), the employer or responsible unit should provide Provide the violator's name, ID card number Transfer of personal information such as hygienic and environmental protection Unit Tribunal.
course teaching	Academic Affairs Office General Education Center	Banning smoking on campus, hazards of smoking products and

		smoking cessation and other topics into professional courses or general courses program teaching.
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