

YunTech ____ Academic Year – Club Advisor Basic Information Form

Club Name		Proposed Advisor's Name	
Appointment Type	<input type="checkbox"/> Reappointment <input type="checkbox"/> New Appointment <input type="checkbox"/> Replacement Appointment , Reason for Replacement: _____ (Not required if not a replacement)		
Club President's Signature :			
Information for Newly Appointed Advisors			
Advisor's Affiliation	<input type="checkbox"/> On-Campus <input type="checkbox"/> Off-Campus	Current Position	

***Off-campus advisors must complete the sections in the bold box**

Date of Birth		ID Number / ARC Number	
Contact Number		Access Pass / License Plate Number	(Optional)
Mailing Address			
Education Background	(Please attach a copy of the highest diploma for newly appointed off-campus advisors)		
Relevant Experience	(Experience or achievements sufficient to advise the club)		

Notes :

- 一、Please complete and submit this form to the Student Activity Section by the deadline. If not submitted, it will be treated as no advisor needed. **Seal the completed and signed form in an envelope to protect personal data.**
- 二、Read and sign the "Personal Information Notice and Consent Form" on the next page, and submit it along with this form.
- 三、For "Appointment Type":
 - **Reappointment** means the same advisor as last year.
 - **Replacement** means changing the advisor; give the reason.
 - **New Appointment** is for newly approved clubs needing an advisor.
- 四、Department chairs or directors are automatic advisors for their departmental clubs and are not paid. They can recommend another teacher to be the advisor and receive NT\$2,000 per semester.
- 五、**Advisor payments are made by bank transfer. Off-campus advisors must also submit a "Payment Request Form."**
- 六、**Off-campus advisors can enter the campus with a pass and must follow parking rules**
- 七、**New or replacement off-campus advisors must attach a copy of their diploma. On-campus advisors don't need to fill in the bolded section.**

Club President: _____ (Signature)

Notice of Personal Data Collection and Consent Form for Use of Personal Data

Notice of Personal Data Collection:

The Student Activity Section of National Yunlin University of Science and Technology (hereinafter referred to as "the Section") hereby informs you, in accordance with the Personal Data Protection Act, of the following matters before collecting your personal data:

- 一、Categories of personal data collected by the Section for the purpose of advisor appointment:
 - (1) Personal identifiers: such as name, occupation, and contact information (including but not limited to phone number, email address, residential or work address).
 - (2) Government identifiers: such as National ID number, passport number, etc.
 - (3) Personal information: such as date of birth, vehicle license plate number, etc.
 - (4) Education, certification, skills, or other professional qualifications: such as academic background, professional expertise, and related experiences.
 - (5) Any other information that can directly or indirectly identify an individual, as listed in the "Club Advisor Basic Information Form" of the university.
- 二、The university will collect, process, and use your personal data in accordance with the Personal Data Protection Act and relevant laws.
- 三、The university will use your personal data only during the duration of the advisor appointment for the specified purpose.
- 四、Except for purposes related to club activities, the Section will only use your personal data for internal administrative purposes.
- 五、The university will use your personal data reasonably within the scope of the original purpose (advisor appointment) and will destroy the data after the end of the appointment period in accordance with the law.
- 六、According to Article 3 of the Personal Data Protection Act, you may exercise the following rights concerning your personal data:
 - (1) Request access to or review of the data.
 - (2) Request a copy of the data.
 - (3) Request correction or supplementation.
 - (4) Request to cease collection, processing, or use.
 - (5) Request deletion.

The university bears no responsibility for any losses caused by the exercise of the above rights.
- 七、If accurate personal data is not provided, the university may not be able to proceed with the intended administrative services.
- 八、You understand that this consent form complies with the Personal Data Protection Act and related regulations, and you agree that the university may retain this form for future reference.
- 九、According to the Sexual Assault Crime Prevention Act, before appointing off-campus advisors, the university must check for criminal records related to sexual offenses or any findings from government agencies or gender equality committees of sexual assault, harassment, or bullying that resulted in dismissal or non-reappointment. Individuals with such records may not serve as club advisors.

Consent to Provide Personal Data:

- 一、I have fully understood the above-mentioned notices provided by the university.
- 二、I hereby consent to the collection, processing, and use of my personal data by the university.

Signature of the Consenting Party: _____ (Please sign by hand)

Date: _____ / _____ / _____ (YYYY / MM / DD, ROC calendar year if needed)