

National Yunlin University of Science and Technology

Guidelines for the Selection of Student Representatives for University

Committees

Originally approved on May 23, 1995

Latest revision approved on March 26, 2019 (2nd Student Affairs Meeting, Academic Year 2018)

Article 1

These guidelines are established in accordance with the University's Organizational Charter.

Article 2

To protect students' rights, enhance communication between students and faculty, and foster campus harmony, the Office of Student Affairs shall supervise the election of student representatives to attend (or observe) university-level and departmental meetings, including those on academic affairs, student affairs, general affairs, and college/department matters.

Article 3 – Methods for Selecting Student Representatives

(Undergraduate, continuing education, and graduate students are all included.)

1. University Affairs Committee:

- Student representatives shall constitute 10% of the total committee membership.
- Supervised by the Office of Student Affairs, student representatives are elected through the following procedures:
 1. Two representatives from university-wide student self-governance bodies (e.g., Student Association and Student Congress). If these officers cannot be confirmed, substitutes are nominated by the relevant organization's officers.
 2. Departmental representatives: Each college nominates a representative selected by department association presidents, class leaders, or students with a petition signed by 25 or more students.
 3. Graduate student representatives: Nominated by graduate student associations or class representatives, then elected by peers or from

among nominees. Each college shall have one representative in principle.

4. One representative from student clubs (excluding departmental associations), selected by the club leaders.
5. One representative from continuing education students, elected by class representatives.
6. If the standard number of representatives cannot be met, the Office of Student Affairs may assist in nominating substitute representatives from student self-governance bodies or club officers.
7. Representatives serve until the end of their term. If the number of representatives changes midterm, new representatives may be elected from among current representatives to fill the vacancies.

2. Academic Affairs Committee:

- Each undergraduate class elects one preliminary representative from among the class leader, vice leader, or academic officer.
- Each graduate program elects one preliminary representative.
- The Office of Student Affairs convenes all preliminary representatives to elect one final representative per level.
- One representative from the Student Association, selected by its officers.

3. Student Affairs Committee:

- Two representatives from student self-governance bodies as described in 1-1 above.
- Undergraduate classes nominate one preliminary representative from class leaders, vice leaders, or recreation officers. From these, two final representatives are elected.
- Graduate programs follow a similar process, selecting two final representatives.

4. General Affairs Committee:

- Two representatives from student self-governance bodies (Student Association and Dormitory Committee).
- Undergraduate classes elect one preliminary representative (typically the class leader, vice leader, or service officer); two final representatives are selected.
- Graduate programs elect one final representative via a similar process.

5. College/Department/Institute Affairs Committees:

- Selection methods and quotas are determined by each respective unit.

6. Student Grievance Review Committee:

- One representative from the Student Association.
- Each undergraduate class selects a preliminary representative (class leader or other student). One final representative is elected.
- Graduate programs follow the same process.
- At least one representative of each gender must be included.

7. Gender Equity Education Committee:

- Each undergraduate and graduate class selects a preliminary representative, from which one is elected for each level.
- At least one representative of each gender must be included.

Article 4 – Eligibility Requirements for Preliminary Representatives

In addition to the above conditions, candidates must meet the following:

1. Academic average of at least 60 (undergraduate) or 70 (graduate) in the previous semester, and a conduct grade of at least grade B.
2. No record of major disciplinary action (e.g., demerit or above).

Article 5

Each representative serves for one academic year and may be re-elected once consecutively.

Article 6

The schedule and other procedural matters not specified in these guidelines shall be determined by the Office of Student Affairs.

Article 7

These guidelines shall be implemented following approval by the Student Affairs Meeting and ratification by the University President. The same procedure applies to any amendments.