

# National Yunlin University of Science and Technology

## Guidelines for Subsidizing Student Club Activity Expenses

*Approved at the 1st Student Affairs Meeting of Academic Year 2008 on March 3, 2009*

*Revised at the 1st Student Affairs Meeting of Academic Year 2019 on October 29, 2019*

### Article 1

In accordance with Article 37 of the “Regulations for Student Club Counseling,” these guidelines are established to support the educational mission and learning needs of the university by encouraging student clubs to hold activities aligned with their nature, thereby promoting development and improving quality.

### Article 2

In addition to self-raised funds, clubs may apply for subsidies under these guidelines based on the nature and financial needs of their activities, within prescribed limits.

### Article 3

Clubs may apply for project-based subsidies from the university for the following types of activities:

1. Activities commissioned by the university.
2. Campus-wide events organized by the Student Association.
3. Large-scale university-supported learning activities.
4. Events of university-wide nature for which special funding is deemed appropriate.
5. Activities necessary for the operation and development of a club, which cannot be realized without specific funding.
6. Activities that have continuously received project-based funding for more than two years.
7. Social service activities conducted during winter or summer break lasting more than three days.

### Article 4

The university may provide subsidies considering the nature, type, necessity, and number of participants, with reference to the Student Association’s project subsidy budget, including:

1. Seminars, workshops, lectures, and forums (max twice per club per semester).

2. University-nominated training activities: full reimbursement of registration fees with attendance verified.
3. University-commissioned activities (e.g., freshman welcome, club fair, school anniversary, dances): funding based on effectiveness and scale.
4. Student Association-organized events:
  - Concerts: once per semester, up to NT\$40,000 or 10% of total cost.
  - Film screenings: once per year, up to NT\$5,000.
  - Campus-wide leader training: limited to 3 days and 2 nights; separate approval required.
5. Comprehensive clubs (e.g., departmental associations):
  - Intercollegiate competitions: regional (up to NT\$3,000), national (up to NT\$6,000).
  - Departmental sports events: up to NT\$1,000.
  - High school camps during breaks: up to NT\$10,000.
  - Hosting intercollegiate competitions: regional (up to NT\$10,000), national (up to NT\$30,000).
  - Large-scale, educationally significant department events: up to NT\$15,000.
6. Academic/cultural clubs:
  - University-wide competitions: up to NT\$10,000.
  - Presentations (e.g., exhibitions, performances): up to NT\$5,000.
  - Educational visits: up to NT\$2,000.
  - Other academic activities: up to NT\$5,000.
7. Recreational/social clubs:
  - Competitions: campus (up to NT\$2,000), regional (up to NT\$3,000), national (up to NT\$10,000).
  - Presentations (e.g., performances): up to NT\$10,000.
  - Other activities: up to NT\$5,000.
8. Service clubs:
  - Regular camps: up to NT\$5,000.
  - Pre-camp training: up to NT\$3,000.
  - Other service events: up to NT\$3,000.
9. Internal officer training: up to NT\$3,000.
10. Community engagement or school outreach during breaks: additional funding possible pending proposal review.
11. Outstanding officers attending external workshops: once per year, up to NT\$5,000.
12. Participation in external competitions representing the university: NT\$3,000 – 10,000 based on scale, and an additional NT\$5,000 – 10,000 if awarded (used within one year for designated activities).

## **Article 5**

Clubs publishing periodicals may apply for funding based on purpose, audience, and content:

1. University-wide publications (e.g., newspapers, magazines): up to NT\$5,000.
2. Departmental academic publications: up to NT\$2,000 per semester.

## **Article 6**

Clubs awarded under the “Guidelines for the Evaluation and Reward of Outstanding Student Clubs” are not subject to the subsidy limits mentioned above. They may designate specific activities to receive the awarded funds.

## **Article 7**

Equipment subsidies are processed at the end of the first semester of each academic year. Clubs may apply based on development needs. The Extracurricular Activities Section will assess eligibility based on equipment condition and priority.

## **Article 8**

Advisor subsidies are processed in accordance with the “Guidelines for the Appointment of Student Club Advisors.”

## **Article 9**

The Extracurricular Activities Section shall evaluate all subsidy applications based on the current year’s budget and the standards set forth in these guidelines.

## **Article 10**

Subsidy applications must be submitted at least two weeks before the activity, including a proposal and application form. Post-activity reimbursement must be completed within two weeks; if delayed due to holidays, one additional week is allowed. Winter and summer activities follow separate announcements.

## **Article 11**

If a club activity type is not explicitly listed, the most similar category shall be used as reference. For major events requiring specific funding, special approval may be granted without being subject to the general limits.

## **Article 12**

All funded activities must be executed as proposed and settled within the required timeframe. If the execution rate is below 80%, it will affect subsidy eligibility for the following semester.

**Article 13**

These guidelines shall take effect upon approval by the Student Affairs Meeting and ratification by the University President. Amendments follow the same procedure.